



# MassHealth Personal Care Attendant Program Employment & Training Resources DESK REFERENCE GUIDE

The MassHealth Personal Care Attendant (PCA) program helps consumers who need support with activities of daily living (e.g., walking, bathing, etc.) to live independently in their homes. Through the [Mass PCA Directory](#) job seekers are matched to consumer-employers in need of services.

## Quick Answers to Your Job Seekers' Questions

- PCA job suits many schedules, full and part-time options.
- Age friendly jobs for teens to older adults.
- Learn on-the-job, experience as a PCA is not required to get hired.
- Paid time to complete 4-hour New Hire Orientation.
- Work for Family & Friends enrolled in MassHealth PCA program, restrictions apply.
- Access FREE Skills Training once hired (CPR, First Aid, ESOL, and more).
- Great Benefits, including up to 50 hours paid time off.
- Access FREE College Courses after one year, full or part-time work.
- Access FREE CNA certificate program after one year, full or part-time work.

## Is Home Health Care the Right Path for Your Job Seeker?

See our resources page on the [MA Direct Care Workforce](#) website to learn more:

- **Watch the PCA Job Preview video** – learn more about the importance of this work from real consumer-employers and their PCAs. The video is also available in Haitian-Creole, Portuguese, and Spanish.
- **Share the Job Seeker flyers** – available for download and print or share electronically. These simple one-page flyers provide information on the current hourly rate, and benefits of becoming a PCA through this program. Flyers are available in Arabic, Chinese, Dari, English, French, Spanish, Haitian-Creole, Khmer, Pashto, Brazilian Portuguese, Portuguese, Russian, Swahili, and Vietnamese.

## Get Your Job Seekers Started Right Away!

Find jobs on the [www.MassPCADirectory.org](http://www.MassPCADirectory.org), a free job board that connects PCAs to consumers-employers. Job seekers can register online and create their job seeker profile. The directory website provides:

- **Directory Helpline – need to talk with a live person?** Call Toll Free: 1-888-MASSPCA (627-7722). Live operators are available Monday through Friday 9am to 5pm. Language interpretation is offered upon request.
- **Google Translate** – job seekers can select their preferred language to help create their job profile and search for jobs. Available in 33 languages.
- **PCA Worker Video**, a highly recommended (3-minute) video for job seekers that includes the basics of what you need to know about using the directory.
- **Training Videos** – step-by-step instructions on how to register, complete a PCA profile page, and search for a PCA job.

If you have questions or would like to get set up with a counselor account to view jobs posted on the directory contact [Pamela.Marble@umassmed.edu](mailto:Pamela.Marble@umassmed.edu) or call 774-455-5132.



MA Direct Care



Mass PCA Directory



PCA Worker Video



Training Videos

